Job post summary

Date posted: October 2, 2026

Job description:

Job Title: Parts Technician – Acheson, Alberta

We are looking for an experienced Parts Technician to join our team in Acheson Alberta.

Responsibilities:

- Provide front-counter customer service and assist customers with their parts and supply needs.
- Build and maintain good customer relationships while representing Westvac Industrial Ltd. in a professional manner.
- Keep customer profiles and contact information up to date.
- Prepare quotes and process customer orders received by walk-in, email, or phone.
- Help retail customers and internal staff select the appropriate parts, supplies, and materials for their needs.
- Source quality parts and supplies at competitive prices.
- Maintain an organized parts inventory and ensure parts and supplies are readily available when needed.
- Process work orders and maintain accurate parts quantities, varieties, and locations using Intellidealer/CDK.
- Perform other parts-related duties and provide coverage as needed.

Requirements & Skills:

- A journeyman certification as a parts technician.
- Computer literacy and knowledge of office software programs.
- Excellent communication and customer service skills.
- Strong record-keeping skills, and attention to detail.
- Mechanical knowledge or previous industrial equipment, or related parts experience.
- Current /previous experience /certification in forklift operation.
- Related Physical & Safety Requirements:
- Ability to lift and carry heavy equipment components, parts, and tools weighing up to 50 lbs. Push/pull up to 150 lbs. independently.
- Bending, climbing stairs, and stepladders intermittently, and standing, walking, and sitting for extended periods.
- Tolerance for exposure to environmental elements during work.
- Proficient with equipment operation, such as a forklift, as well as various tools.
- Adherence to safety policies, training procedures, and PPE requirements.

Employment Type:

- Westvac operates and is open standard Monday–Friday business hours. The position is fulltime and the requirement is to work between the hours of 8:00 – 4:30 (with 30 minutes for lunch, unpaid).
- Class 5 driver's license and a recent drivers abstract are required. Reimbursement is available for costs associated with acquiring drivers abstracts.
- A CSA Approved work boot allowance is also available.

Benefits that are included with the position:

- An industry leading benefits program including: Medical, Dental, Life, Disability, and a Health Spending Account.
- An employer matching RRSP plan.
- Enjoy job security and work in a recession proof industry.
- Demonstrated candidates can expect to be presented with career progression opportunities.
- Join a rapidly growing family run business that believes in promoting from within.

About us:

For over twenty-five years, Westvac Industrial Ltd. has proven to be a leader in the municipal and industrial equipment industry. Founded in 1997, Westvac Industrial Ltd. has grown exponentially and offers unparalleled service, and inventory, throughout Western Canada.

With our head office located in Acheson AB, Westvac covers all of Western Canada with branch offices in Saskatoon SK, Calgary AB, Surrey BC, and Winnipeg MB. Westvac specializes in three divisions and carries an extensive product line, including Heavy and Light Duty Vehicle Lifts, Hydro Excavators, Street Sweepers, Garbage Trucks, Fire Apparatus, Municipal Tractors, and a variety of other industrial equipment.

We thank all interested applicants, however, only those under consideration and legally entitled to work in Canada will be contacted.

Westvac Industrial Ltd. appreciates diversity and is proud to be an equal opportunity employer. We are committed to creating equitable opportunities and an inclusive environment for all team members. We make employment-related decisions without regard to race, color, religion, sex, national origin, sexual orientation, gender identity, age, disability or veteran status.

Job Type: Permanent, Full-time

Benefits:

- Dental care
- Disability insurance
- Extended health care
- Life insurance
- RRSP match

Ability to commute/relocate:

- Acheson, AB: reliably commute or plan to relocate before starting work (required)

Licence/Certification:

- Journeyperson Certificate (required)

Work Location: In person